



**WALSALL TENNIS CLUB**  
 (formerly BIRMINGHAM ROAD LAWN TENNIS CLUB)  
 Club grounds at the rear of "Travelodge" Hotel, Birmingham Road, Walsall



[www.walsalltennis.co.uk](http://www.walsalltennis.co.uk)

*President: Mrs M.Sanders*

**Secretary:** Mr Rick Magnante, 12, Scott Road, Walsall, WS5 3PU.

Telephone: 01922 645130

## COACH, REFEREE AND VOLUNTEER LOG

The following checklist can be used as a guide when recruiting new volunteers to the club or an existing volunteer to a new role. The information you need to check may vary according to the role.

Name		Address		Tel. No.		Email Address	
<i>Received and read copies of:</i>				<i>Workshops attended:</i>			
Equality and diversity policy [EP]		Yes	No	Child protection [CP]		Yes	No
Code of conduct [CC]		Yes	No	Equity in your coaching [E]		Yes	No
Guidelines For Working With Children [GC]		Yes	No	Club For All [C]		Yes	No
Coach /Referee qualification				Two written references taken up by the club?		Yes	No
Date when License due				Referees:			
BTCA / ABTO member		Yes	No	Role within the club. [Each role to have a job description]			
Date Services Commenced:				Volunteer agreement signed ( and date)?		Yes	No
Date Services Ended:							